



**Friends of the Ridgecrest Branch Library**  
Board Meeting Minutes, May 17, 2017

**Board members present:** Sandy Bradley, Peggy Johnson, Carol Pearson, Roy Parris, Vicki Siegel, Helen Ferguson and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Mary Anne Arnold, Janice Norcross, and Sarah Wersan.

The meeting was called to order at 10:08 a.m. The agenda was approved. The minutes of the April 19, 2017 meeting were approved.

**Librarian's Report:** Charissa Wagner reported

- She plans to attend the two paid events of the Summer Reading Program in Inyokern plus the final assembly. She provided a flyer to the school principal so announcements will be made to students and parents.
- More books from the "We Talk Tech So You Tick" grant came in. Among these are several books on coding for adults and children. The added tech classes, on Facebook, G-mail, Excel, and more in-depth coverage of Word, will be scheduled in the fall. They have decided to make e-book reader training by appointment only due to the variety of devices. General Services came out to inspect spots for outlets including one for the flat screen TV. Some carpet along the walls must be pulled up and they cannot match it. They will get a solid carpet that coordinates.
- This is the first year that flyers announcing the Summer Reading Program were provided for the students to take home. She provided 4,500 flyers to the SSUSD for distribution.
- She is planning a Touch a Truck event on Wednesday afternoons plus more activities on Thursdays and Friday.
- The date of the Glow Run announced last meeting will be August 26<sup>th</sup>.
- The next pub trivia event is scheduled for June 13<sup>th</sup>. They are taking sign-ups ahead of time because more people are coming every month and they may need the bigger room. Contact her if you can volunteer.
- A staff member, Barbara, is leaving in June or July. Charissa is not sure whether she will be able to fill the position.

**President's Report:** Sandy Bradley reported

- She introduced several ideas for additional fundraising.
  - Cupcake wars coinciding with book sale.
  - Virtual lemonade stand.
  - Sale of flamingo yard ornaments to prank friends and neighbors
  - Yard sale in conjunction with book sale.
  - Charissa also mentioned the community yard sale taking place June 3<sup>rd</sup>.

Some people did not want any additional fundraising to distract from the book sale, some thought the added events could bring out more people. If you know of a person or group who would like to organize one of these events, let Sandy know so we can discuss further.

- There was discussion on contacting Starbucks to see if they would donate one of their large containers of coffee for the dates of the book sales. Reaction to this idea was very good. A bake sale could be added if volunteers are willing to sign on to bring the goodies.

**Treasurer's Report:** Helen Ferguson reported

- She distributed copies of the financial status report dated April 30, 2017 and pointed out that donations have been received from WACOM for \$645.00 and from Pizza Factory for \$58.51.
- She asked about a savings account with about \$400.00 in it. Sandy and Roy noted that this account should be closed and the funds transferred to the other savings account. They will help as needed to close the account.
- Roy suggested that a check should be sent to the county for the book trust ASAP because they are very slow to cash checks. He also said it was time to give funds to Charissa that are budgeted for the stipend, equipment & furnishings, and the summer reading program.
- Peggy shared the sales room report. Money collected by FRBL volunteers in the room totaled \$502.70. This does not include funds collected from the boxes.

**Vice-President, Book Sales Report:** (vacant position) Janice Norcross reported

- She asked about contacting SSUSD for the big sale in the annex in September. Roy said she could get copies of current insurance coverage from Helen, but suggested she wait to contact them until August so they don't forget.
- She has recruited Boy Scout Troop 848 and Troop 35 to help move tables and books.

**Vice-President, Membership Report:** Carol Pearson reported

- Since our last meeting there has been 1 new member plus 16 renewals.

**Newsletter:** Deadline for next newsletter – July 28, 2017. Vicki volunteered to write about the Friend's support for the purchase of books, magazines, and newspapers. Janice said she would write about the sales in September. Sandy will write about the t-shirts.

**Old Business:**

- New women's and children's t-shirts are in. The price was discussed and it was agreed to keep it at \$12.00 each, including the children's sizes. The women's t-shirts are hot pink and come in sizes S, M, L, and XL. Photos will be posted on the library Facebook page.
- She has sent out two more letters soliciting memberships/donations from local businesses and organizations. The letters suggest sponsorship of a digital signboard or a Library in a Box.
- Charissa said she will check in with Brent. He has suggested the hospital might make a donation for the signboard. She will also check with the county to find out where they would allow the signboard to be installed. Sandy will research signboards and costs for decision making.

**New Business: no new business**

**Adjournment:** The meeting was adjourned at 11:30 a.m. Members were encouraged to eat lunch at Pizza Factory to support the fundraiser.

The next Board meeting will be **Wednesday, August 16, 2017**, at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary