



**Friends of the Ridgecrest Branch Library**  
Board Meeting Minutes, August 16, 2017

**Board members present:** Sandy Bradley, Peggy Johnson, Carol Pearson, Vicki Siegel, Helen Ferguson and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Mary Anne Arnold, Janice Norcross, Brent Palmer and Don Stapleton

The meeting was called to order at 10:03 a.m. The agenda was approved. The minutes of the May 17, 2017 meeting were approved.

**Librarian's Report:** Charissa Wagner reported

- She received a donation of 300.00 that was raised by the group of moms with home businesses who held a sale benefiting the library. The funds were spent on toys and games children could play with in the library.
- Two pub trivia events were held over the summer. They were a great success. They have been moved into the larger room that can accommodate 15 teams. The next event is scheduled for Tuesday, October 10 from 6 to 8 p.m. She needs two volunteers to help. Peggy noted that she volunteered for the last event and had a great time.
- Charissa will not be able to fill the departmental aide position left vacant recently. The position has been moved to another branch. The county will be hiring to fill some vacancies at other branches.
- The Summer Reading Program at the library included 381 participants reading 5,730 books. In Inyokern, there were 32 finishers for a total of 540 books read. More adults participated in SRP than last year. She encouraged FRBL members to participate next summer to help with statistics for the county. Local businesses (including FRBL) donated 2,493 prizes valued at \$6,287.71 for Summer Reading Challenge. A lot of the prizes went into the finisher bags, but an additional 286 prizes were given to all early reader, child, and teen bonus finishers, all teen and adult finishers, and most adult bonus finishers.
- Duplicate books received from the "We Talk Tech So You Tick" grant will be sent to branches that were not included in the grant. The added digital literacy classes, on Facebook, G-mail, Excel, and more in-depth coverage of Word, will be scheduled in the fall. No more outlets will be added for the wired furniture, but much of it is hooked up already. One for the flat screen TV has been installed.
- The wish list is pretty static since most of the items from the previous list are still tied up in red tape. One added item would be shelving conveniently near the circulation desk to store the children's toys and games collected for us in the library.

**President's Report:** Sandy Bradley reported

- The Ridgecrest Regional Hospital (RRH) responded to Sandy's letter soliciting more business members with a 500.00 donation for a Little Free Library (LFL). Mr. Jim Suver, RRH CEO, also indicated a willingness to help with future needs. Sandy asked all to be willing to approach people we know who run businesses. We can also suggest people we think she could send letters to.
- Discussion followed on where the LFL should be placed. Suggestions included: in front of the hospital, in the yard of a house across the street from Inyokern school, or at the Inyokern Senior

Center. The senior center is located in a residential area and the LFL will be stocked with books for all ages. The decision was made to talk to administrators of the senior center and to the Inyokern Chamber of Commerce.

- The FRBL was awarded a Molina Grant, which supports health through literacy. They provided 598 books. We paid shipping fees of about 250.00, so the books cost less than 50 cents each. Sandy found that their list of titles was limited so we had to take many duplicates. These books were given out to SRP participants and will be good for LFLs. However, she did not feel that it was worth applying for again.

**Treasurer's Report:** Helen Ferguson reported

- She distributed copies of the financial status reports for May through July 2017. A discrepancy among the total balances was noticed and Helen will look for the error.
- She also announced her need to resign from the Treasurer position. She will continue to serve until she is replaced or November 1, 2017, whichever comes first.
- Peggy shared the sales room report. Money collected by FRBL volunteers in May, 441.45; in June, 572.50; and in July, 488.80. This does not include funds collected from the boxes.

**Vice-President, Book Sales Report:** (vacant position) Janice Norcross reported

- The SSUSD has approved use of the annex for the big sale in September.
- Barbara shared a draft of the flyer, both full page and half page. She asked Charissa if she would like bookmarks as well, and she said yes. She particularly likes handouts for the Community Yard Sale. Barbara will have copies made and let all know when she has posted them in the FRBL box in the library.
- Sandy remarked that she and Barbara are handling publicity for this sale.

**Vice-President, Membership Report:** Carol Pearson reported

- Since our last meeting there has been 4 new member plus 17 renewals.

**Newsletter:** Deadline for next newsletter – October 27, 2017.

**Old Business:**

- Peggy showed a new option for women's t-shirts that have a v-neck. The fabric is similar to the t-shirts we already offer and they come in a nice dark purple color. They are not made in the USA but will be purchased through a local business. Peggy is willing to order these.
- The last order of t-shirts received was a mixture of shirts ordered from two providers. The sizing on the shirts is thus not consistent in the small children's shirts. They also gave us a new shade of orange that is much brighter than the shade we traditionally purchase.

**New Business:**

- Charissa will have a booth for the library at the Community Yard Sale on September 16. She will pass out info on the book sale and FRBL brochures.
- The Veteran's Stand Down is on September 22. It was suggested that Roy Parris and Dick Loper might represent the Friends at this event since they are veterans.
- Brent Palmer is championing the Cupcake Wars event, which will take place during the September 30 book sale. He posted a flyer on Facebook to see if there was any interest and had 80 responses about participating. The Friends will not be selling cupcakes, though participants may. His plan is to collect 3.00 per voter who will sample the tastings. There will also be VIP

judges, auction of some donated items, and a food truck to provide other food and beverages. Vicki suggested that the event should offer water and coffee sales as well.

- Don Stapleton reminded us that volunteers are needed for sorting at the annex, transportation of books, and Monday stocking in the sale room. Brent said he would contact VX-9 to see if they could provide reliable support for moving boxes and transportation. Sandy suggested we talk to anyone who may be interested in a board position for Treasurer or VP of Book Sales, helping with publicity, or ordering t-shirts. Vicki suggested contacting local churches.
- National Friends of Libraries Week is October 15 through 21. Janice suggested an article in local newspapers, and Sandy took on that task. There are pins available for order if there is interest.

**Adjournment:** The meeting was adjourned at 11:52 a.m. Members were encouraged to eat lunch at Pizza Factory to support the fundraiser.

The next Board meeting will be **Wednesday, September 20, 2017**, at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary