



Friends of the Ridgecrest Branch Library
Board Meeting Minutes, March 21, 2018

Board members present: Sandy Bradley, Carol Pearson, Peggy Johnson, Vicki Siegel, Nani Banks, Patricia Walters, Janice Norcross and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Brian Wall, Brent Clark Palmer, and Roy Parris.

The meeting was called to order at 10:03 a.m. The agenda was approved. The minutes of the January 21, 2018 meeting were approved. (A change in the name of Patricia's sorority was requested and has been made on the file copy.)

Librarian's Report: Charissa Wagner reported

- Bill Eichenberg memorial funds - the magazine covers were received and are in use in the patron reading area. The order for the magazine racks is "pending". The tables are made to order so they will take a while to come in. She will be placing plaques on the magazine racks in memory of Bill.
- The SSUSD has agreed to serving a free lunch to children at the library during the summer. Lunch will be served from 11:30 to 12:30, Tuesdays through Fridays, starting June 5th through July 15th. They may be able to extend the program through July 27th to coordinate with the end date of SRP. The plan would be for the food to be prepared, delivered, and served by SSUSD staff. It will include cold milk and a hot meal. The lunch is free for children. They would collect a fee of \$3.00 from adults who are attending with the children, not the general public unless there is food left after the children have been fed. They expect to feed about 50 people. Lunch is meant to be eaten on the premises. Volunteers would be needed for set-up and clean-up. Charissa hopes to get teen volunteers for this duty. The meal would be served in the community room. The SSUSD will continue their lunch program at Monroe. When asked about Inyokern, Charissa said she would talk to SSUSD again. Brent mentioned that he knows someone who is interested in feeding kids in Inyokern and he will talk to him as well.
- She is looking into the possibility of setting up a Friends account at Pearson's Recycling to make it convenient for people to donate their recycling dollars to FRBL. Roy said he was going there after the meeting and could take that action item.
- Wish list items:
 - Looking for a sturdy free-standing display for the flat screen TV. It will go behind the circulation desk. Has been nearly 2 years since General Services was asked to install it.
 - Two wire racks currently used for shelving need to be replaced. The wire racks could then go to the annex.
 - Looking for a replacement for the desk behind the circulation desk. Something with cubby holes would be handy for sorting items that need to go to the back room.
 - Thinking of using a cart for the projector (for the community room) rather than ceiling mounting...also due to General Services.
 - Roy and Sandy said they would talk to Mick Gleason about the lack of support from General Services even though we can afford to pay for their time and travel. Charissa said it seemed to be a matter of them being short staffed as well as a timing issue. Using Cordell Construction is still an option.
 - Sandy and Roy also reminded her to check on permission for an electronic sign board on the corner of Las Flores and China Lake Blvd. The China Lake Museum is not using that space for a display so it may be available. Charissa will price them out too.

- A Pub Trivia event was held last night and she thanked Barbara for volunteering. The next one will be scheduled in June.
- She has invited Andie Apple to attend one of our meetings, but she has another commitment on third Wednesdays of the month. She might be able to Skype in, or we could meet on a different day. She also invited Andie to visit the branch during the summer Lunch at the Library program.

President's Report: Sandy Bradley reported

- She reviewed the rental book program discussion and decision from the last meeting. She had tried to contact Andie Apple before that meeting but didn't hear from her. After that meeting, Andie replied that there would be no rental books programs in the KCLS. She did offer an alternative. The director of collections can monitor the holds list and provide an additional copy to the Ridgecrest Branch (from book trust funds). Local copies will fill local holds first, before they are sent to other branches. It was suggested that Charissa create a hand-out that clarifies this policy for users, who often give up when they see that more than 100 holds have already been placed on a new best seller they want to read. Charissa shared charts showing the number of new books purchased per branch in Dec. 2017 and Feb. 2018. Sandy suggested a subscription to "Publisher's Weekly" for the library as it contains pre-pub alerts, which would allow patrons to place holds (or recommendations for purchase) of upcoming titles from their favorite authors. This would reduce wait time on the holds list. She also mentioned that some people have trouble placing holds online. She said she has tried it and asked that others do so as well. Charissa recommended fantasticfiction.com for finding pre-publication information. She also pointed out that best seller list available on the ValleyCat (library catalog) of the KCL website include "New York Times", "Los Angeles Times", and "Publisher's Weekly".
- Sandy said she has also invited Andie to attend one of our meetings but hasn't heard back from her.

Treasurer's Report: Nani reported

- The February monthly financial report was provided and discussed.
- She provided the 2017 Fiscal Year Audit Report showing that the FRBL tracking spreadsheets were in agreement with the Alta-One statements. She thanked Naomi Norris for participating in the audit. Sandy pointed out that Nani was not treasurer in 2017 so she was approved to serve on the audit as well.
- A \$399.00 donation has been received from United Way.
- She met with Brook Andreoli of Edward Jones to discuss investment planning for FRBL savings that would earn better interest. Mr. Andreoli works with other non-profits in the area. He recommended a CD ladder that would provide better earnings but would not tie up funds for the long term if we need them. A motion was made by Patricia to move \$30K from Alta-One accounts (CD, savings, and some of checking) to set up CD ladder. It was seconded by Vicki and passed. Nani will take this action. Sandy thanked her for all the time she spent researching investment options.

Vice-President, Membership Report: Carol Pearson reported

- Since our last meeting there have been 8 renewals.
- She has been investigating the cause of all the email kickbacks she received last month. IWVISP says they installed a new email filter. They suggested adding only a few names to each email, which isn't a tenable option. She may have to switch to using her AOL account. Once the problem is solved, she will announce the sale dates and ask volunteers to contact Janice.

Vice-President, Book Sales Report: Janice reported

- She introduced Brian Wall, who volunteers at the annex.

- Spring Sale - time slots for volunteers to staff the sale are still open. Sharon Smith has made name tags for sale volunteers. She also sorted out paperback mysteries for a new section. Donations are still needed for Spring Treasures, which can be plants in nice pots or anything with a flower theme. Annex volunteers have really cleaned out the space.
- An educators' sale was suggested for June, but those were not successful in the past. A summer reading sale might be a better theme. Janice was looking at the first week of June with the sale open from 12:30 to 3:00 each day of that week.
- Fall sale dates were announced for September 22nd and October 13th. After discussion, it was suggested she check her calendar to see if she could change the October date to the 6th so the sale dates would only be two weeks apart instead of 3. She will check with the annex volunteers as well.
- Brent announced that he can add our sale dates to the Chamber of Commerce community calendar now that he is working for them.

Newsletter: Deadline for next newsletter - April 28, 2018.

Old Business:

- Ann Moorehead has volunteered to be steward for the LFL on Gold Canyon.

New Business:

- A new banner was purchased for the book sales. The dates will be changeable. Sandy will work on getting permission to hang it in a good spot.

Adjournment: The meeting was adjourned at 11:45 a.m. Members were encouraged to eat lunch at Pizza Factory or Beansters to support the fundraiser.

The next Board meeting will be **Wednesday, April 18th** at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary