



Friends of the Ridgecrest Branch Library
Board Meeting Minutes, April 18, 2018

Board members present: Sandy Bradley, Carol Pearson, Peggy Johnson, Vicki Siegel, Nani Banks, Patricia Walters, Janice Norcross and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Roy Parris, Sharon Smith, Mary Lechuga and Suzette Caufield.

The meeting was called to order at 10:06 a.m. The agenda was approved. The minutes of the March 21, 2018 meeting were approved.

Special Guest Presentation: Suzette Caufield, Chamber of Commerce CEO, introduced their new events calendar, designed to serve the entire community. Events can be uploaded to the calendar by anyone. Training is available at the CoC offices on a walk-in basis. Once the entries are reviewed, they are uploaded to the interactive calendar. The calendar is located at RidgecrestEvents.com. The calendar can be used on a smart phone as well as a computer. A couple extra benefits to the FRBL include the option to tag entries with “volunteers needed” so our group will show up when people search on that term, and the ability to search ahead for annual events that might be scheduled the same weekend when we want to schedule an event. At the last meeting, Brent offered to upload our events for us if we just forward the info to him by email.

Librarian’s Report: Charissa Wagner reported

- Bill Eichenberg memorial funds - The magazine stands are due to arrive today. She showed the signs she will be placing on the magazine stands in memory of Bill.
- The SRP in Inyokern has been confirmed with the principal. At least one teacher and one volunteer from Preceptor Lambda Mu will be needed each Wednesday. The puppet show and the bubble show will be performed there as well as in Ridgecrest. Their SRP will run 7 weeks; they are skipping the first week of the program.
- The SSUSD will not be able to serve lunch in Inyokern this year as they have already added two new locations this summer.
- Volunteers are needed on August 2nd to man a table at the “Ready, Set, Back to School” event sponsored by the Kern County Department of Child Support Services. It will be held inside the Kerr-McGee Center. Hours of the event were not available yet. Vicki volunteered to cover the event.
- Installation is in progress in the branch that will provide expanded broadband capacity to serve our patrons. The Corporation for Education Network Initiatives in California (CENIC) proposed this project in conjunction with SJVLS back in 2013. Broadband capacity should increase about 4 times current capacity.
- She noted that the Beale branch is hosting “Dinner in the Stacks” to celebrate their 30th anniversary. It will include: “Wine • Hors D’oeuvres • Live Music • Dinner • Conversation • Silent Auction”. The event is hosted by the Kern County Library Foundation, rather than their Friends group, but she suggested it for consideration as an option for a local fundraiser.
- She has scheduled an event on May 4th titled “May the 4th Be With You”. It will feature a Star Wars themed craft project.
- Expenditures she has approved out of the branch book trust will include: 1.) \$2k for children’s books, 2.) all new best sellers, and 3.) magazine renewals.
- Wish list items:

- She showed catalog photos of options she would like to purchase to replace the desk behind the circulation counter, which would be a wooden case with plastic bins that pull out for easy access. She also showed photos of the slat wall displays needed for the children's area and the YA area.

President's Report: Sandy Bradley reported

- She shared information on operationpaperback.org. This group ships books to troops and their families worldwide. Donations can be made via the website, or volunteers can sign-up to ship books to troops who like the genre(s) the volunteers have available.
- She asked if someone was available on May 8th to attend the WACOM luncheon (on base) and receive their donation to FRBL. Vicki suggested that an FRBL member who is also a WACOM member be asked to accept the donation. She volunteered to contact one or two people.

Treasurer's Report: Nani reported

- The March financial report was provided and discussed.
- She provided a branch financial report dated April 17, 2018 that demonstrates the changes to account balances with the completion of the transfer of funds, from checking, savings and CDs, to the new Edward Jones CD ladder account.

Vice-President, Membership Report: Carol Pearson reported

- Since our last meeting there have been 9 new members 17 renewals.

Vice-President, Book Sales Report: Janice reported

- She introduced Sharon Smith and Mary Lechuga, volunteers at the annex.
- Spring Sale: She thanked all the volunteers who helped with the spring book sale, which raised \$3,320.89.
- Summer Sale: She suggested a summer sale on June 23rd that would feature vintage books plus categories that are overstocked in storage boxes. Sandy, Barbara, and Roy suggested bulk sales at the end of the day on all but vintage books. Sharon suggested adding days to the sale. Janice will discuss with the annex team and let us know what they decide.
- The annex team suggested that we no longer accept computer books published pre-2010.

Newsletter: Deadline for next newsletter - April 28, 2018. Articles assigned include two for Janice, including the wrap-up of the spring sale and announcement of the summer sale. Possible article about recycling account if it is set up by then.

Old Business:

- Recycle account: Roy has called and visited Pearson's Recycling but still has not been able to speak with the manager about setting up an account. He will keep trying.
- General Services/Contractor: Roy has drafted a letter to Mick Gleason about the lack of support from General Services even though we can afford to pay for their time and travel. He is going to edit it and pass it along to Sandy for signature. Roy encouraged Charissa to have the equipment on hand for installation just in case we finally get some cooperation. Using Cordell Construction is still an option, but the paperwork sent to HQ has expired with no response.

New Business:

- Patricia asked Charissa about services for Spanish speakers. Charissa has tried some in the past, tours of the library, and story times, but attendance didn't last. Patricia said she would investigate other options.

Adjournment: The meeting was adjourned at 11:42 a.m. Members were encouraged to eat lunch at Pizza Factory or Beansters to support the fundraiser.

The next Board meeting will be **Wednesday, May 16th** at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary