



Friends of the Ridgecrest Branch Library
Board Meeting Minutes, November 14, 2017

Board members present: Sandy Bradley, Carol Pearson, Vicki Siegel, Helen Ferguson, Roy Parris, Janice Norcross (acting) and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Mary Anne Arnold, Nani Banks, Bette Parris and Pat Walters.

The meeting was called to order at 6:02 p.m. The agenda was approved. The minutes of the October, 2017 meeting were approved.

Librarian's Report: Charissa Wagner reported

- She has lined up three personal computer coaches to help patrons learn to use their electronic devices and applications. They will not offer repairs. A coach will be available for a few hours on Tuesdays through Fridays.
- The Tehachapi Branch will move into their new home on Monday, Dec 4.
- The staff member who is out for medical reasons is doing well. She plans to be back after Thanksgiving and then on light duty for 3 weeks. The extra-help staff member will be scheduled to fill in for the staff member who is out.
- She is still working on the wish list. She passed around a flyer being used by the Tehachapi Branch that shows wish list items with cost for potential donors. She is going to try to make something like it.
- Holiday closures include
 - November 23 - 25 (Thurs. - Sat.) for Thanksgiving
 - December 8 (Fri.) for required training at Beale
 - December 22 - 25 (Fri. - Mon.) for Christmas
 - December 29 - Jan. 2 (Fri. - Mon.) for New Year's Day
- Interactive Displays: She would like to put out a large puzzle in the adult reading area but needs a sturdy table. Cannot be a card table or made of particle board. She also plans to put up a giant sudoku puzzle board. Currently on display is the beginning of an Add-A-Line story that patrons are adding to with their own creative writing.
- She is working on another idea that would combine reading and walking to encourage exercise. The plan would call for aluminum posts holding sign-boards to be installed around a park. Pages from a story would be posted on the sign-boards to entice readers from the beginning to the end. She estimates a cost of \$6K and would solicit donations from businesses. She is considering Upjohn Park, which is a city park rather than a county park.

President's Report: Sandy Bradley reported

- The Little Free Library in Inyokern. She contacted the Parks Department and received a "gratuitous request" form. She completed it showing that the LFL and volunteer time would be donated to the park. She has not heard back from them yet.
- She recently spoke with Councilman Wallace Martin and shared the architectural drawing that displays potential expansion and reconfiguration of the library. Wallace assigned her a list of things to do that would help him decide whether he would offer his support of the project and the fundraising effort.
- Sandy happened to be in the library when two young men asked about possible expansion of the library. She showed them the architectural drawing and they had a lot of good ideas. They particularly requested a coffee bar in the library. The FRBL cannot sell coffee in the library but a vendor with a cart could sell coffee outside on nice days.

Treasurer's Report: Sandy reported as acting Treasurer

- Helen passed out her final monthly report.
- Sandy updated the totals for the last book sale. The first week grossed \$3,074.90, the second week grossed \$2,741.10 for a total of \$5,816.00. This number was broken down to
 - Books sold: \$4,926.00
 - T-shirts sold: \$48.00
 - Cupcake Wars: \$841.00

Vice-President, Membership Report: Carol Pearson reported

Since our last meeting there has been 1 new member who is also a business member. There have been 9 renewals, three of which are also business or organizational supporters.

Vice-President, Book Sales Report: Acting V.P. Janice Norcross reported

- She announced that the annex will be closed for donation drop-offs on Nov. 22, Dec. 20 and Dec. 27. She is posting signs on the doors at the annex.
- Changes are being made in the salesroom to repurpose a shelf used for computers books and another shelf used for cassettes. These items were not moving at all. More history and politics books will be displayed as these are moving very well.
- She proposed the idea of having a spot for bins of free books. These would be stocked with books that otherwise would be taken to the thrift store. Charissa was not in the room so Sandy suggested Janice discuss a good spot with her. Otherwise, all but one person present was in favor of the idea. It was suggested that white address labels be printed with "FREE Courtesy of the Friends of the Ridgecrest Branch Library" and Barbara volunteered to do this.
- There is still time to donate more Christmas decor to the Vintage Books and Collectible Treasures Sale. Some teacups and saucers have been donated as well. Sandy requested that money collected from sales boxes (at the annex) and sales of vintage books and collectibles be kept separate. It was also suggested that the last hour of the sale prices could be cut in half again. This was left up to Janice to decide. Several people signed up to work at the sale on Dec. 9.

Newsletter: Deadline for next newsletter - January 26, 2018. Vicki will be writing an article in tribute to Bill Eichenberg. Barbara will send photos from the upcoming sale.

Old Business:

- The slate for the November election was reviewed and a motion was made to approve it. The vote was unanimous. Changes to the board take effect at the end of the January 2018 meeting.
 - President: Sandy Bradley
 - Treasurer: Nani Banks
 - Secretary: Barbara Lupei
 - VP Book Sales: Janice Norcross
 - VP Membership: Carol Pearson
 - Members-at-Large: Vicki Siegel, Peggy Johnson, and Pat Walters
- Barbara announced that the Desert Valleys Federal Credit Union donated \$400.00 plus 29 kits for building 3-D paper Star Wars tie fighters. Charissa has set the kits aside for a future event.
- Pat mentioned that her sorority (PLM) is considering the option of stocking the LFL in Inyokern as a service project.

New Business:

The family of Bill Eichenberg named the FRBL as one of the charities they would like his friends to donate to *in memorium*. Sandy will provide the family with a list of donors and a

total amount rather than individual amounts. There will be a tribute to him in the next newsletter.

Adjournment: The meeting was adjourned at 7:10 p.m. Members were encouraged to eat dinner or dessert at Pizza Factory to support the fundraiser.

The next Board meeting will be **Wednesday, January 17, 2017**, at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary