



Friends of the Ridgecrest Branch Library
Board Meeting Minutes, May 15, 2019

Board members present: Brent Clark Palmer, Carol Pearson, Peggy Johnson, Patricia Walters, Janice Norcross, Nani Banks, Sandy Bradley and Barbara Lupei. **Library Administrator:** Charissa Wagner. **Guests:** Brian Wall and Robert Shaw

The meeting was called to order at 10:06 a.m. The agenda was approved. The minutes of the April 17, 2019 meeting were approved.

Librarian's Report: Charissa reported

- The poetry workshop featuring poet Olga Garcia Echeverria on April 20th, had good attendance with 16 teens and 1 adult.
- Summer Reading Challenge (SRC)
 - Items ordered as prizes or give-aways are coming in now.
 - Inyokern school needs to be paid fee for air conditioning and janitorial. Sandy pointed out that they do not give us an amount in advance so we have to wait to be billed.
 - Lunches in Inyokern will be served on Wednesdays from 10:30 to 11:30 so they can complete the clean-up by noon. Lunch in Inyokern runs June 12th through July 24th excluding July 3rd.
 - In Ridgecrest, lunch service runs June 4th through July 26th and will exclude July 4th.
 - Kern County Library Friends is purchasing SRC bags this year instead of books. Our adult participants can choose between the KCLF and the local SRP bags. Tween finishers get both bags.
 - June 1st is the kick-off and the program runs through the end of July. Finishers can still pick up prizes for a couple weeks.
 - The summer events calendar will be ready soon. She provided detailed info on those events.
 - Ridgecrest Regional Hospital is having a reading challenge this summer and Charissa suggested they could use the Beanstack app to track their progress. They will also be entered in the Ridgecrest Branch SRC.
 - Adult finishers must read a minimum of 3 books. Those who finish an addition 5 books win a bonus prize and are entered into a drawing. She has a bigger variety of prizes this year so people are most likely to get a prize they can use.
- Wishlist
 - Curtis has picked out a screen to replace the broken one in the community room and she will order it with stipend funds.
 - She has asked HQ to purchase the tables for the community room.
 - KCL is giving the branches a wishlist on [amazon.com](https://www.amazon.com) for smaller things they need.
 - They may also get a DVD player that hooks up to the projector.
- Makerspace
 - Shalyn told her that California City will be getting a full makerspace in the library. There will also be equipment at the high school.
 - New participants will watch a safety video and take a quiz. Successful completion will be noted in their library account. Here's a partial list of things we are getting for the makerspace:

3D printers x2
Digital camera
Laser cutter/engraver
Soldering iron
Makey make kit
Micro+ 3D printer
Chibitronics circuit stickers
Vinyl cutter
Green screen
Books/ebooks
Cubelets
Eye wash station/first aid kit
Hot glue guns
Sewing machine
Iron
Video camera
Umbrella light/boom pole/wireless mic
Oculus Rift
Portable recorder
Fabric
Web cam
Printer

- A field trip for branch supervisors getting a makerspace will be arranged.
- Suzette has been talking to local businesses who are willing to donate time and materials. Once we know what we need we can organize a schedule with them.

President's Report: Brent reported

- There are amazing people all around us. Through the internet they have become a society of innovators in music, art, and engineering. He is excited to let people know the makerspace is coming,
- Peggy attended the WACOM luncheon on May 14th at the Paradise Club. Their thrift shop on base earned \$30K in six months. This year they are also helping the robotics club at Burroughs High School. She accepted a check to the FRBL for \$600.00. Sandy reminded us that WACOM likes to see a thank you letter in the newspaper. Brent and Barbara will take care of this task.
- Brent plans to update the web site over the summer to include online payments for memberships and renewals. He asked what else we might want and people suggested it include the option for donations and for automatic annual payments. Due to this work on the web site, he suggested that training for credit card payments in the salesroom should start in the fall.

Treasurer's Report: Nani reported

- She provided copies of the April 2019 FRBL Financial Report. The salesroom brought in an average of \$187/week. A check for \$114.12 was received from Pizza Factory. The final total for the spring book sale was \$3,556.47, which was an increase over last year's spring sale income despite the fact the second Saturday was the day before Easter. In addition, the flea market raised \$135.28.
- It was noted that the Peck Family Trust was included in the projected grant income for the year but that grant is not annual. Brent said he would try to make up the difference. He has

already applied for a grant with Rite Aid and plans to continue working on more grant opportunities. He also arranged for the Pizza Factory fundraiser to run during June and July when we don't meet. Charissa has agreed to publicize it online with her library posts and Carol will send her usual email reminders to members.

Vice-President, Membership Report: Carol Pearson reported

- Since the last meeting there have been 3 new members and 10 renewals. The year-to-date totals are 9 new members and 51 renewals.

Vice-President, Book Sales Report:

- Brent expressed the board's gratitude to Janice for her time and dedication as she leaves the position of VP of Book Sales position. Brian Wall, with three years experience in the sales room and the annex, has volunteered to take on the position and Janice has agreed to stay on as a member-at-large. A motion to this effect was made and passed unanimously.
- A change to the process in the sales room was discussed. It is much easier to volunteers to add books to the fiction shelves if they are not alphabetized. Some people agreed with this method because it allow for discovery rather than finding quickly. Sandy said she was fine with this, but might be compelled to alphabetize the books when she came in to browse!
- Brian said he will also be available to pick up donations or meet people at the annex if they need to drop off donations outside the usual hours. Current holders of keys to the annex are Brian, Scott Schneiter, Craig Stump, and the Library.
- T-shirts need to be ordered again. Brian asked about the process and it was recommended that he speak to Terri Middlemiss to get the details.
- FRBL book sales are announced on Bookfinders, an online book sale site. Contacts for more information will be updated to include Brian and Brent.
- Sandy suggested a sidewalk sign for the book sales. Discussion was put off until the next meeting.

Newsletter: Deadline for next newsletter - July 26, 2019

Old Business:

- It was noted that the staff lounge area had been cleaned up and looks great. There are still bins with t-shirts in the sales room that could be moved. It was decided that 2 shirts of each size would be kept there and the extras moved to the empty shelves in the work room.
- Brian will order a new chair for the volunteer table in the sales room.
- The sink in that room is stained with paint. Sandy volunteered Jerry to make a corian cover to fit over the sink flush with the counter to hide the stains.

New Business:

- None

Adjournment: The meeting was adjourned at 11:30 a.m. Members were encouraged to eat lunch at Pizza Factory or Beanster's to support the fundraiser.

The next Board meeting will be **Wednesday, August 21** at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary