



**Friends of the Ridgecrest Branch Library**  
Board Meeting Minutes, May 18, 2022

**Board members present:** Brent Clark Palmer, Carol Pearson, Peggy Johnson, Dane Scharff, and Barbara Lupei. **Library Administrator:** Charissa Wagner.

The meeting was called to order at 10:00 a.m. The agenda was approved.

**Librarian's Report:** Charissa reported

- Summer Reading Challenge allows all ages to choose 10 books or 10 hours this summer. Reading and listening counts. Finishers will enable items to be purchased for Veteran Care Packages, and will earn prizes.
- Lunch will be served in the library Mon-Thu from 11:30 am to 12:30 pm. Carry out crafts will be available at this time. More volunteers are needed.
- Activities after 1:30 pm will be open house style with instructions posted or volunteers available to help. Carry out crafts may also be available.
- She is expecting a visit from 75 second graders from Las Flores School tomorrow. Fortunately, they are not all arriving at once.

**President's Report:** Brent reported

- His current goals are to get the FRBL finances into Quickbooks for more accurate accounting methods, to subscribe to Guidestar to help potential donors find our non-profit and view its rating, and to get FRBL listed as one of the charities on Amazon Smile that customers can choose to receive a portion of each purchase as a donation.
- Brent is handling the cash deposits now.
- He will attend a meeting on June 24th with Superintendent of Schools Dave Ostash, SSUSD Building Supervisor Pam (last name?), and Coldwell Banker owner Diedre Patin to discuss the building.
- Brent proposed a new position on the board, VP of Library Affairs, to be filled by Charissa, so she can spend money from our account. He has pointed out that Charissa has receipts totaling around \$2,000 that she has not organized and turned in. She uses a debit card now to make purchases but he feels it is not correct to give access to a non-board member to one of the FRBL bank accounts. He noted that this would require a change to the bylaws and suggested that Kurt could do that at little or no expense. Carol and Peggy were concerned about a conflict of interest arising when voting on motions involving funding for the library. Barbara stated that she had never heard of a library employee serving on the board of a Friends group before. She asked Charissa if she had asked Library HQ or her boss if this would be allowable. She and Brent both answered at the same time, "It's fine." Barbara then asked whose names are on the three bank accounts now. Brent said his name was only on the account with his debit card, that he had never gotten around to having his name added to the other accounts. Carol, Peggy, and Barbara stated that they were not ready to vote on this proposal at this time. They were willing to vote by email before the next scheduled meeting since we are beginning a two month hiatus, but would like a month to discuss and consider.
- A motion was made to purchase a subscription to Quickbooks for Non-Profits. The motion was seconded and passed unanimously. Brent stated that this version will link to the IRS and Guidestar. We did not have the cost at this time.

- The CPA for the Friends of the Kern County Library is looking at the corrected financial statements sent to him by Nani. He will provide more information when we hear from the CPA.
- Brent mentioned that Shirley Kidner and her daughter Isabelle volunteer every Saturday at the book facility. He suggested a \$500 college scholarship for Isabelle. The motion was made, seconded, and passed unanimously. The awarding of a scholarship could be an annual event.

**Vice President of Book Sales - vacant**

- **Treasurer's Report:** Nani resigned May 17, 2022

**Vice-President, Membership Report:** Carol reported

- Since our last meeting I have logged in eight renewals, including one business, and three new members.

**Old Business:**

**New Business:**

Charissa told us that during a Kern County Library branch supervisors meeting a suggestion was made for a children's book sale during Lunch at the Library as something that might draw a lunch crowd in and benefit the Friends groups (for branches who have a Friends group). This was considered a good idea and it was mentioned that Kathy Donahue is the liaison between the book sale and the library.

**Adjournment:** The meeting was adjourned at 11:00 p.m.

The next Board meeting will be **Wednesday, August 17** at 10:00 a.m. at the Ridgecrest Library Community Room.

Respectfully submitted,

Barbara Lupei, Secretary